

## CALL FOR EDITOR-IN-CHIEF Nº 02/2024

### CALL FOR APPLICATION TO THE EDITOR-IN-CHIEF POSITION IN THE *JOURNAL OF CONTEMPORARY ADMINISTRATION* (RAC - REVISTA DE ADMINISTRAÇÃO CONTEMPORÂNEA)

The BRAZILIAN ACADEMY OF MANAGEMENT (ANPAD) is responsible for the international *Journal of Contemporary Administration (RAC - Revista de Administração Contemporânea)*, whose editorial board shall be renewed every three years according to its bylaws. Aiming at a greater participation of the Association's community, ANPAD announces this call for application to one Editor-in-Chief position in the journal.

RAC is currently ranked as an A2 journal in a national ranking system developed by the Brazilian Coordination for the Improvement of Higher Education Personnel (CAPES), meaning this is a journal of excellence on the international level. Committed to developing scientific research in Administration and Management, it is open to several methodological approaches and theoretical frameworks while following a thorough blind peer-review process. *RAC's mission is to contribute to the in-depth understanding of Contemporary Administration and its relationships with broader social problems through the dissemination of relevant scientific research papers, theoretical analyses, technological articles, teaching cases, and provocations that can support academic and administrative action in public, private or civil society organizations.*

#### 1. APPLICATION REQUIREMENTS

- 1.1 Applicants must be lecturers or professors who meet the following requirements:
  - 1.1.1 Be part of an ANPAD's Member Program that is compliant with its obligations before the Association,
  - 1.1.2 Have provided outstanding contributions to the research in Management and Administration on the national and international levels,
  - 1.1.3 Have leadership and administrative skills,
  - 1.1.4 Have experience in scientific publishing, with a history of (1) reviews for national and international prestigious journals, (2) engagement as a scientific editor, chief editor, or associate editor, and/or (3) membership in the Editorial Board of scientific journals,
  - 1.1.5 Play a part and have visibility in international and national research networks,
  - 1.1.6 Commit to research ethics and ANPAD's publication manual and code of ethics,
  - 1.1.7 Be familiar with publishing practices established by the Committee on Publication Ethics (COPE),
  - 1.1.8 Have editing and writing skills in scientific English.

## 2. APPLICATION AND SELECTION PROCESS

2.1 Applications will be received by email ([secretaria@anpad.org.br](mailto:secretaria@anpad.org.br)) from February 15 through March 15, 2024.

2.2 In addition to the application form (Annex I), applicants must send the following documents:

2.2.1 Work proposal, in Portuguese and English, with their vision for a three-year-long period as Editor-in-Chief of the RAC, focusing on strengthening the journal's scientific quality (e.g., strategies to include the journal in international databases, such as the *Web of Science*; improvement of the impact indexes in Scopus and SPELL; increased readership; alignment with international good practices that contribute to the quality of the journal; and proposition of how eventual policies should be financed);

2.2.2 Curriculum updated in the last 30 days.

2.3 ANPAD is entitled to request supporting documents at any time.

2.4 Applications will be assessed by a committee with the following individuals:

- **Emílio José Montero Arruda Filho**, ANPAD President;
- **Patrícia Guarnieri dos Santos**, ANPAD Director of Communication and Publications
- **Carlo Gabriel Porto Bellini**, professor at Universidade Federal da Paraíba and former editor-in-chief of *BAR - Brazilian Administration Review*;
- **Wesley Mendes-da-Silva**, professor at Fundação Getúlio Vargas (FGV EAESP) and former editor-in-chief of *RAC – Revista de Administração Contemporânea*;
- **Charbel José Chiappetta Jabbour**, professor at NEOMA Business School;

2.5 The selection process will be carried out in two eliminatory stages.

2.5.1 Stage 1 consists of analyzing the documents sent by applicants. An e-mail will be sent to inform the approved applicants about the second stage. It will provide the date and time of the interviews.

2.5.2 In Stage 2, the evaluation committee will interview the applicants.

2.6 The final result will be published on the ANPAD website.

## 3. GENERAL OBLIGATIONS OF RAC'S EDITOR-IN-CHIEF

3.1 To act in line with the policies adopted by the ANPAD Communication and Publications Department, identifying the journal's demands to both strengthen the Management and Administration domain in all its multiplicity and promote the journal's international dissemination,

3.2 Contribute to improving the journal's quality, readership, and compliance with international good practices,

3.3 Promote the journal in a myriad of national and international academic forums,

3.4 Manage the journal's activities within the budget, team capacity, and infrastructure provided by ANPAD,

3.5 Appoint and supervise a body of associate editors and reviewers with proven research experience,

3.6 Coordinate the entire editorial flow, including manuscript submission, desk review, peer review, proofreading, metadata management, final publication, and dissemination on social media.

3.7 Be responsible for the content, quality, and publication time of each issue,

3.8 Expand the journal's internationalization policy, having it included in international databases such as the Web of Science and improving its Scopus and SPELL impact metrics;

3.9 Commit to the exercise of a full term of 3 years, from May 3<sup>rd</sup>, 2024, to April 30<sup>th</sup>, 2027.

#### 4. GOALS

4.1 ANPAD's work plan and policy will be translated into a term agreed between the parties to define the journal's annual policy. In parallel, the editor-in-chief will publish a series of operational indicators in an annual report, including information such as:

- a) Average desk-review time,
- b) Average peer review time,
- c) Average article publication time,
- d) Reject rate in desk review (desk reject/total number),
- e) International performance, and performance in foreign indexers,
- f) Download statistics on the website,
- g) Publication rate (concerning total submissions),
- h) Social media metrics (followers and views).

#### 5. SCHEDULE

ACTIVITY	PERIOD
Application Start	February 15, 2024
Application End	March 15, 2024
Stage-1 Results	By March 25, 2024
Interviews (Stage 2)	March 27-29, 2024*
Final Results	By April 01, 2024

\*Subject to change.

## 6. FINAL PROVISIONS

6.1 The Editor-in-Chief selection will be based exclusively on this call.

6.2 The work as a RAC Editor-in-Chief is voluntary and does not establish an employment relationship with ANPAD. The Editor-in-Chief will have no obligation to have a working time and will not be subordinate to any ANPAD manager.

6.3 The Editor-in-Chief will not be entitled to any type of financial income (scholarship, compensation, salary, etc.).

6.4 In addition to the editorial support team, ANPAD will provide the Editor-in-Chief with a maximum budget of BRL 30,000.00 (thirty thousand Brazilian Reais) for use throughout the three years. This amount is exclusive for the editor's attendance to events of interest to the journal, i.e., those that will provide cutting-edge knowledge to be implemented in the journal's practices. This includes: events addressing scientific publishing trends, Open Science and associated issues, ethics in scientific publication, databases and citation metrics, and other academic publishing innovations. At the beginning of the mandate, the editor-in-chief will present a plan for the use of resources, which must be spent before the last six months of the mandate. This is expected to ensure that there is enough time to internalize the knowledge in the journal's practices and its innovation and expansion plans.

6.5 Application to the position of Editor-in-Chief implies awareness and acceptance of all terms of this Call.

6.6 ANPAD will hold no responsibility for non-receipt of applications due to communication failure, jammed communication lines, lack of electricity, and/or any other technical factors that make it impossible to send or receive emails with the application documents.

6.7 Omitted cases will be resolved by the Communication and Publications Department and by the committee members referred to in item 2.4.

Maringá/PR, February 2, 2024.

Emílio José Montero Arruda Filho

**President**

2024-2026 Mandate

Patrícia Guarnieri dos Santos

**Communications and Publications Director**

2024-2026 Mandate

**ANNEX I  
APPLICATION FORM**

**APPLICATION TO 1 EDITOR-IN-CHIEF POSITION IN THE JOURNAL REVISTA DE ADMINISTRAÇÃO CONTEMPORÂNEA (RAC)**

I – APPLICANT'S PERSONAL DATA	
Name:	
Cell phone: +	E-mail:
Link to Lattes Curriculum:	

II – PREREQUISITES	
Institution:	
ANPAD Member Program:	
Outstanding contribution to the research in Management and Administration on the national and international levels (provide a brief justification):	
Leadership and administrative skills (provide a brief justification):	
Prior experience in scientific publishing, considering performance as a scientific editor, editor-in-chief, or associate editor and/or membership in the Editorial Board of scientific journals (provide a brief justification):	
History of reviews for international and national prestigious journals (provide a brief justification):	
Participation and visibility in international and national research networks (provide a brief justification):	
Editing and writing skills in scientific English	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commitment to research ethics and to ANPAD's publication manual and code of ethics;	<input type="checkbox"/> Yes <input type="checkbox"/> No
Familiarity with publishing practices established by the Committee on Publication Ethics (COPE)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Application to the position of Editor-in-Chief implies awareness and acceptance of all terms of Call No. 02/2024.